**Apprentice Application Form**

|  |  |
| --- | --- |
| **Employers’ Details** | Haynes International Motor Museum LtdSparkfordSomersetBA22 7LH |
| **Telephone** | 01963 440804 |
| **Email** | amanda.wilson@himm.co.uk |

|  |  |
| --- | --- |
| **Position Applied For** |  |

|  |
| --- |
| **Job Vacancy**How did you hear about this vacancy? |
|  |

|  |
| --- |
| **Candidate Details** Please complete all boxes |
| **Mr/Mrs/Miss/Ms** |  | **Surname** |  | **Forename** |  |
| **Address** |  |
| **Postcode** |  |
| **Email** |  |
| **Home Tel.** |  |
| **Mobile Tel.** |  |

|  |  |
| --- | --- |
| **Driving License** Do you hold a full driving license? |  |

|  |
| --- |
| **Employment** Please list any weekend or part-time jobs you have had (most recent first) |
| **Employer and Address**  | **Job Title and Role Description** |
|  |  |
| Reason for leaving |  |
| Last salary |  |
| **Employer and Address** | **Job Title and Role Description** |
|  |  |
| Reason for leaving |  |
| Last salary |  |
| **Employer and Address** | **Job Title and Role Description** |
|  |  |
| Reason for leaving |  |
| Last salary |  |

|  |
| --- |
| **Education** What are your predicted GCSE grades? |
|  |
| **Education** What did you enjoy most about school? |
|  |
| **The Motor Trade**Please explain your interest in cars and the motor trade |
|  |
| **The Apprenticeship****P**lease tell us what you think is involved in an apprenticeship in the motor trade |
|  |
| **Panel Beating**What you know about body fabrication / panel beating? |
|  |
| **Other Interests and Hobbies**Please tell us a little about yourself, your hobbies, club memberships and any positions of responsibility |
|  |

|  |
| --- |
| **References**Please list below the names, addresses and telephone numbers of three people we may contact for a reference, one of which must be your present/last employer or school form tutor. We will only contact your existing employer if you are offered a position. |
| **Reference 1** |
| **Referee Name** |  |
| **Position / Job Title** |  |
| **Company Name & Address** |  |
| **Telephone** |  |
| **Email** |  |
| **Reference 2** |
| **Referee Name** |  |
| **Position / Job Title** |  |
| **Company Name & Address** |  |
| **Telephone** |  |
| **Email** |  |
| **Reference 3** |
| **Referee Name** |  |
| **Position / Job Title** |  |
| **Company Name & Address** |  |
| **Telephone** |  |
| **Email** |  |

|  |
| --- |
| **Convictions and Cautions**Do you have any convictions, cautions, reprimands or final warnings that are not “protected” as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013)? |
|  |
| The amendments to the Exceptions Order 1975 (2013) provide that certain spent convictions and cautions are 'protected' and are not subject to disclosure to employers, and cannot be taken into account. Guidance and criteria on the filtering of these cautions and convictions can be found on the Disclosure and Barring Service website*.*Please state briefly the nature of the offence below (this question must be answered) |
|  |

**DECLARATION:**

I declare that to the best of my knowledge the information given on this application form for employment and the accompanying Health Questionnaire, is true and correct.

I understand that any false or misleading information given may result in instant dismissal should I subsequently be appointed.

Signed……………………………………………………. Date: ……………………………………

Name………………………………………………………